

City of Sully  
318 6<sup>th</sup> Avenue, PO Box 247  
Sully, Iowa 50251

## Community Center Rental Agreement

Organization or Individual User \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Day Time Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

### Reservation Information

Day and Date Reserved \_\_\_\_\_

Time of Reservation \_\_\_\_\_

Purpose of Reservation \_\_\_\_\_

### Rental Fees

Community Room \$55

Kitchen Only \$20

Setup/Additional Day \$35

Total fee required \_\_\_\_\_

A \$35 cancellation fee will apply if cancellation is made less than 2 days in advance

### Deposits

A \$200 deposit for damage and cleaning is due when the key is picked up. There is a \$35 charge for keys not returned. Damage or extra cleaning will be charged on a time and material basis and if applicable will be deducted from the deposit.

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I hereby agree to follow and enforce all Community Center rules and regulations and acknowledge that I have received and read a copy of such rules. I certify that I am responsible for the protection of the building and its contents during the length of this reservation. I further understand that the City of Sully reserves the right to cancel this rental agreement for any reason if deemed necessary.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date