

MINUTES OF THE SULLY CITY COUNCIL

SULLY, IOWA

DECEMBER 13, 2021

To help stop the spread of the COVID-19 virus, the meeting of the Sully City Council was available to the public through electronic means.

The Sully City Council met in regular session at 7:00 p.m., on December 13, 2021, in the Council Chambers with Mayor Gordon Yarrington presiding. The following Council Members were present: Jeff Burkett, Josh Foster, Jon Van Wyk, Wes Van Wyk, and Teryl Ver Ploeg.

**CONSENT AGENDA:** Motion made by Burkett, Second made by Foster, to approve the consent agenda consisting of minutes for November 8, 2021; payment of claims list; monthly treasurer's report; equipment fund summary; and revolving loan fund summary. Roll Call Vote: 5-0 Motion carried

**ORDINANCE AMENDMENT FOR DISPOSAL OF GRASS CLIPPINGS:** Motion made by Ver Ploeg, Second made by J. Van Wyk, to pass the second reading of an ordinance amending city code pertaining to disposal of grass clippings. Roll Call Vote: 5-0 Motion carried

Motion made by W. Van Wyk, Second made by Burkett, to suspend statutory requirement for a third reading and adopt Ordinance 1136 amending the Municipal Code provisions pertaining to disposal of grass clippings. Roll Call Vote: 5-0 Motion carried

**ORDINANCE AMENDMENT FOR DISPOSAL OF LEAVES:** Motion made by J. Van Wyk, Second made by Foster, to pass the second reading of an ordinance amending city code pertaining to disposal of leaves. Roll Call Vote: 5-0 Motion carried

Motion made by Burkett, Second made by W. Van Wyk, to suspend statutory requirement for a third reading and adopt Ordinance 1137 amending the Municipal Code provisions pertaining to disposal of leaves. Roll Call Vote: 5-0 Motion carried

**ORDINANCE AMENDMENT FOR DISPOSAL OF BRUSH, SHRUBS AND TREE LIMBS, BARK AND BRANCHES:** Motion made by Burkett, Second made by Ver Ploeg, to pass the second reading of an ordinance amending city code pertaining to disposal of brush, shrubs and tree limbs, bark and branches Roll Call Vote: 5-0 Motion carried

Motion made by Burkett, Second made by W. Van Wyk, to suspend statutory requirement for a third reading and adopt Ordinance 1138 amending the Municipal Code provisions pertaining to disposal of brush, shrubs and tree limbs, bark and branches. Roll Call Vote: 5-0 Motion carried

**ORDINANCE AMENDMENT FOR WATER RATES:** Motion made by Ver Ploeg, Second made by Foster, to pass the second reading of an ordinance amending city code pertaining to water rates to allow for monthly billing. Roll Call Vote: 1-4 Motion failed (Yes – J. Van Wyk; No – Burkett, Foster, W. Van Wyk and Ver Ploeg)

**ORDINANCE AMENDMENT FOR SEWER RATES:** Motion made by Ver Ploeg, Second made by Foster, to pass the second reading of an ordinance amending city code pertaining to sewer rates to increase rates and to allow for monthly billing. Roll Call Vote: 1-4 Motion failed (Yes – J. Van Wyk; No – Burkett, Foster, W. Van Wyk and Ver Ploeg)

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**RESOLUTION AUTHORIZES TRANSFER FUNDS TO EQUIPMENT REPLACEMENT:** Motion made by Foster, Second made by W. Van Wyk, to adopt Resolution 2021-32 authorizing the city clerk to transfer funds to the Equipment Fund for future equipment replacement. Roll Call Vote: 5-0 Motion carried

**FIRST REFORMED CHURCH SOUTH PARKING LOT PAVING PROJECT:** Council Member Ver Ploeg explained drawing of project and gave an update of the finalization of the project. No action taken.

**NORTHRIDGE LOT 19 PROJECT GRADING EASEMENT AND WATER AGREEMENTS:** Council Member Ver Ploeg reviewed proposed Vander Leest easement agreement and reviewed proposed Vander Leest and Nikkel waterline and easement agreements. These agreements require some revisions to address water rates to be paid by property owners and amount to be paid by city for the easements. Council Member Ver Ploeg will contact Garden & Associates to clarify the placement of the water line.

Motion made by W. Van Wyk, Second made by Ver Ploeg, to table approval of these agreements until issues are resolved and agreements are revised. Roll Call Vote: 5-0 Motion carried

**COUNCIL CHAMBERS TV QUOTE:** Motion made by Foster, Second made by J. Van Wyk, to approve contracting Van Maanen Technology to install TV in council chambers with a maximum \$3,750 project cost and the city will provide the TV. Roll Call Vote: 5-0 Motion carried

**TREE REMOVAL QUOTES 706 4TH STREET:** Motion made by W. Van Wyk, Second made by Foster, to approve \$900 quote submitted by Rozendaal Services for tree and stump removal at 706 4th Street. Roll Call Vote: 5-0 Motion carried

**QUOTE FOR TRUNK LINE INSPECTION:** Motion made by Ver Ploeg, Second made by J. Van Wyk, to approve \$2,754 quote submitted by Steven Bucklin to inspect sanitary sewer main trunk lines to the wastewater plant. Roll Call Vote: 5-0 Motion carried

**ON-CALL SNOW REMOVAL HELP:** Motion made by W. Van Wyk, Second made by Foster, to approve Jason Allbee for on-call seasonal snow labor at \$25 per hour. Roll Call Vote: 5-0 Motion carried

**CONSIDER DEPUTY CLERK WAGE RATE RE-EVALUATION:** Motion made by Van Wyk, Second made by Burkett, to approve a 50-cent per hour wage increase for Victoria Marrott effective December 1, 2021. Roll Call Vote: 5-0 Motion carried

**CONSIDER WAGE INCREASE FOR FY2023:** Motion made by W. Van Wyk, Second made by Burkett, to approve an employee wage increase of 8% (2% based on employee reviews and 6% cost of living) for Fiscal Year 2023. Roll Call Vote: 5-0 Motion carried

**REVIEW AND CONFIRM CITY'S EMPLOYEE HOLIDAY, SICK AND VACATION TERMS AND REQUIREMENTS PER EMPLOYEE MANUAL:** Motion made by Burkett, Second made by Ver Ploeg, to adopt Resolution 2021-33 adopting revisions to the Personnel Policy Handbook for the City of Sully to include provisions to allow compensatory time and revise provisions for use of vacation time. Roll Call Vote: 5-0 Motion carried

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**DISCUSSION OF ITEMS ON ACTION SHEET:** Council Members reviewed and discussed items on council action list.

**REPORTS/COMMENTS:**

1. Quotes to change water meters and utility billing software interface to be on January agenda
2. FY2023 budget work session scheduled for Monday, January 17
3. Next year need to consider larger dumpster for leaves
4. Need a status on website update
5. Consider a server to accommodate use of utility billing program by multiple users
6. Thank you to outgoing mayor and council members for their service to the city

Council meeting was adjourned at 8:47 p.m.