

MINUTES OF THE SULLY CITY COUNCIL

SULLY, IOWA

JULY 13, 2020

Due to the COVID-19 Pandemic; on March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent use of electronic meetings or the limitation on the number of people present at an in-person meeting site. To help stop the spread of the COVID-19 virus, the meeting of the Sully City Council was available to the public through electronic means.

The Sully City Council met in regular session at 7:00 p.m., on July 13, 2020, in the Council Chambers with Mayor Gordon Yarrington presiding. The following Council Members were present: Jeff Burkett, Josh Foster, Jon Van Wyk, Wes Van Wyk and Teryl Ver Ploeg.

CONSENT AGENDA: Motion made by Ver Ploeg, Second made by Foster, to approve the consent agenda consisting of minutes for June 8, 2020; payment of claims list; monthly treasurer's report; equipment fund summary and revolving loan fund summary. Roll Call Vote: 4-0-1 Motion carried (Council Member W. Van Wyk abstained from the vote)

NON-EMERGENCY OPERATION OF HYDRANTS PROTOCOL: Public Works Director will draft hydrant protocols and send to the Fire Department for review before being formally approved by the Council.

TREE REMOVAL – CENTRAL PARK: Motion made by Ver Ploeg, Second made by Foster, to approve quote submitted by Rozendaal Tree Service for \$2,750 to remove three trees in Central Park. Roll Call Vote: 5-0 Motion carried

Park Committee will investigate cost to replace one or all the trees being removed. Council consensus was to pursue having an eagle carved from the trunk of the tree being removed that is closest to the Freedom Rock with funds coming from Sully Foundation.

RESOLUTION TO APPROVE CHANGE ORDER #1 FOR SANITARY SEWER SYSTEM IMPROVEMENTS DIVISION 1: Motion made by Ver Ploeg, Second made by Burkett, to adopt Resolution 2020-28 to approve contract Change Order No. 1 to reduce contract amount by \$1,040 for Sanitary Sewer System Improvements – Division 1. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR SANITARY SEWER SYSTEM IMPROVEMENTS DIVISION 1 CURED-IN-PLACE PIPE: Motion made by Ver Ploeg, Second made by W. Van Wyk, to adopt Resolution 2020-29 to accept and approve certificate of substantial completion for Sanitary Sewer System Improvements Project – Division 1 Cured-in-Place Pipe. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO APPROVE NOTICE OF ACCEPTABILITY AND RELEASE OF CLAIMS AND AUTHORIZATION OF FINAL PAYMENT FOR SANITARY SEWER SYSTEM IMPROVEMENTS DIVISION 1 CURED-IN-PLACE PIPE: Motion made by Ver Ploeg, Second made by Burkett, to adopt Resolution 2020-30 approving notice of acceptability of work and release of claims and authorization of final payment of \$1,996.56 to Municipal Pipe Tool Company for Sanitary Sewer System Improvements Project – Division 1 Cured-in-Place Pipe. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO AUTHORIZE PAYMENT #1 TO BLOMMERS CONSTRUCTION, INC: Motion made by Foster, Second made by J. Van Wyk, to adopt Resolution 2020-31 to authorize Payment No. 1 for \$18,050 to Blommers Construction, Inc for Sanitary Sewer System Improvements Project – Division 2. Roll Call Vote: 5-0 Motion carried

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REPLACEMENT OF FLOW MONITORING EQUIPMENT: Motion made by Ver Ploeg, Second made by Burkett, to purchase two SmartFloer System units for \$10,100 from Iowa Pump Works. Roll Call Vote: 5-0 Motion carried

REPLACEMENT OF ROTARY MOWER: Motion made by W. Van Wyk, Second made by Foster, to purchase Erskine rotary brush cutter for \$6,350 from Kruseman Implement. Roll Call Vote: 5-0 Motion carried

AIR CONDITIONER FOR WASTEWATER TREATMENT PLANT BUILDING: Motion made by W. Van Wyk, Second made by Burkett, to purchase mini split system for \$5,628 from Sully Plumbing & Heating for the wastewater treatment plant building. Roll Call Vote: 5-0 Motion carried

INVOICE FOR WASTEWATER TREATMENT PLANT GENERATOR: Motion made by W. Van Wyk, Second made by Foster, to approve payment of \$30,304.26 invoice submitted by Sully Electric and Controls, Inc for installation of new generator and transfer switch for wastewater treatment plant building. Roll Call Vote: 5-0 Motion carried

INVOICE FOR SIDEWALK REPLACEMENT: Motion made by Burkett, Second made by W. Van Wyk to approve payment of \$2,016 invoice submitted by Extreme Concrete for Sidewalk Replacement Project 2019. Roll Call Vote: 5-0 Motion carried

PART-TIME SEASONAL PUBLIC WORKS LABOR: Motion made by W. Van Wyk, Second made by Burkett, to hire Carver Behun for as needed seasonal labor at \$10 per hour. Roll Call Vote: 5-0 Motion carried

STREET PURCHASE BY KEY COOP: Motion made by W. Van Wyk, Second made by Burkett, to accept offer from Key Cooperative to purchase a portion of 6th Street for \$10,000 pending approval from Key Cooperative board of directors and other requirements per Iowa Code. Roll Call Vote: 5-0 Motion carried

UTILITY BILLING PENALTY AND SHUTOFF: April 2020 the Council agreed to suspend late fees and non-payment water disconnections for the first quarter utility billing due to COVID-19 pandemic. Late fees and disconnections will proceed as normal for second quarter utility billing.

CITY WEB PAGE: Council Members Ver Ploeg and Burkett are putting together a committee to update city web page and they were encouraged to present a progress report at the August meeting.

CENSUS 2020 REPORTING: Iowa has completed the Update Leave Operation meaning Census professionals left Census 2020 questionnaires at households that do not receive mail at their home; October 31 is the last day to respond to Census 2020; non-responders will receive a friendly, safe, Census visit to help them complete their questionnaire starting August 11. Sully residents are encouraged to complete their questionnaire if they have not done so already as getting everyone in the community counted is extremely important for future funding to the city and the school and for legislative representation.

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PROPERTY NUISANCES: Several properties and issues were discussed. Council Members will meet at 5:00 pm prior to the August council meeting to drive around town and review properties and look for issues of concern.

ORDINANCE AMENDMENT FOR RECREATIONAL VEHICLE PARKING: Motion made by Ver Ploeg, Second made by W. Van Wyk, to pass second reading of an ordinance to limit recreational vehicle parking on public and private property. Roll Call Vote: 5-0 Motion carried

Motion made by Ver Ploeg, Second made by Burkett, to suspend statutory requirement for a third reading and adopt Ordinance 1124 amending the Municipal Code provisions pertaining to parking regulations to limit recreational vehicle parking on public and private property. Roll Call Vote: 5-0 Motion carried

ACTION PLAN FOR FLOORING REPLACEMENT PROJECT: Council discussed various options and issues regarding the flooring replacement project. Council Member Burkett will work with the Building and Grounds Committee to come up with a draft timeline for the project.

DISCUSSION OF ITEMS ON ACTION SHEET: Council Members reviewed and discussed items on council action list.

REPORTS/COMMENTS:

1. Ditch by Christian Reformed Church parking lot has been filled in again, which re-created drainage problems that had been addressed
2. State Annual Examination will take place the week of August 3
3. City office will be closed July 29 – 31 while clerk attends continuing ed classes
4. Clerk will research possible signage along I-80 for the Freedom Rock
5. Trees at 709 10th Avenue need to be removed as part of the last airport inspection

Council meeting was adjourned at 9:41 p.m.