

MINUTES OF THE SULLY CITY COUNCIL

SULLY, IOWA

JUNE 8, 2020

Due to the COVID-19 Pandemic; on March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent use of electronic meetings or the limitation on the number of people present at an in-person meeting site. To help stop the spread of the COVID-19 virus, the meeting of the Sully City Council was available to the public through electronic means.

The Sully City Council met in regular session at 7:00 p.m., on June 8, 2020, in the Council Chambers with Mayor Gordon Yarrington presiding. The following Council Members were present: Jeff Burkett, Josh Foster, Jon Van Wyk, Wes Van Wyk and Teryl Ver Ploeg.

CONSENT AGENDA: Motion made by Foster, Second made by J. Van Wyk, to approve the consent agenda consisting of minutes for May 11, 2020 with correction of \$14.50 monthly rate for Midwest Sanitation; payment of claims list; monthly treasurer's report; equipment fund summary and revolving loan fund summary. Roll Call Vote: 5-0 Motion carried

FIRE DEPARTMENT NON-EMERGENCY OPERATION OF HYDRANTS: Fire Chief Mike Vander Molen was present to discuss the fire department's use of a hydrant to access water to clean culverts for Lynnville-Sully CSD. Council would like the fire department to contact the Public Works Director prior to non-emergency operation of hydrants. Council Member Van Wyk will work with the Fire Chief to set up some type of protocol for going forward.

LYNNVILLE-SULLY CSD WATER USE BILL FOR CULVERT CLEANING: The amount of water used to clean culverts for Lynnville-Sully CSD was discussed. Daily water tower pump report from IRUA indicates 47,000 gallons were used; however according to Fire Chief Vander Molen the water use was 4,700 gallons. Council consensus was to send bill for 4,700 gallons of water use to Sully Construction as they were the contractor for Lynnville-Sully CSD and contacted the fire department for assistance.

LIBRARY UPDATE ON PROVIDING LOBBY SERVICE: Library Director Kathy Zylstra was present. She explained that the Library Board plans to re-open the library in phases. Phase 1 is lobby service which started the first week of June. Phase 2 has not yet been finalized by the Library Board. New patron accounts are not being opened as the public is not allowed into the library at this time and new account applications require a signature and copy of a driver's license. Mayor Yarrington requested the Library Board discuss a way to allow new accounts.

LIBRARY AND CITY OFFICE DOOR REPLACEMENT: Motion made by Ver Ploeg, Second made by Foster, to approve replacing the city office door with a Dutch split door per quote submitted by Key Cooperative Construction Services. Roll Call Vote: 5-0 Motion carried

OPENING SULLY GOVERNMENT DISCUSSION AND ACTIONS: Mayor Yarrington stated front doors to the Community Center building were opened June 1; the Community Center is available to rent according to social distance guidelines; ball diamonds are open for practice and ball park restroom is open.

CONSIDER JULY 4 CELEBRATION CANCELLATION OR MODIFIED PLANS: Motion made by Burkett, Second made by J. Van Wyk, to proceed with a July 4 celebration if activities can be organized according to COVID-19 restrictions. Roll Call Vote: 5-0 Motion carried

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PUBLIC HEARING ON PROPOSED FY2020 BUDGET AMENDMENT: As published, a public hearing was held to consider the proposed Fiscal Year 2020 budget amendment. No objections were filed or voiced and Mayor Yarrington closed the hearing.

RESOLUTION TO APPROVE BUDGET AMENDMENT FOR FY2020: Motion made by Burkett, Second made by Ver Ploeg, to adopt Resolution 2020-24 to approve the budget amendment for Fiscal Year 2020. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO AUTHORIZE AND APPROVE CONTRACT FOR RESIDENTIAL SOLID WASTE AND RECYCLABLE MATERIALS: Motion made by Ver Ploeg, Second made by Burkett, to adopt Resolution 2020-25 authorizing and approving contract with Midwest Sanitation for residential solid waste and recyclable materials through June 30, 2021. Roll Call Vote: 5-0 Motion carried

RESOLUTION APPROVING DESIGNATION OF "SPECIAL PROJECT PROPERTY" ALLOWING FOR MUNICIPAL FUNDS TO BE USED TO PAY COST OF SEWER LINE REPLACEMENT: Motion made by W. Van Wyk, Second made by J. Van Wyk, to adopt Resolution 2020-26 approving the designation of "special project property" allowing for municipal funds to be used to pay cost of sewer service line replacement as part of a larger project. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO AUTHORIZE AND APPROVE AGREEMENT FOR MAPPING OF WATER AND SANITARY SEWER SYSTEMS Motion made by Ver Ploeg, Second made by Foster, to adopt Resolution 2020-27 authorizing and approving an agreement with Garden & Associates for ArcGIS mapping of water and sanitary sewer systems. Roll Call Vote: 5-0 Motion carried

REPLACEMENT OF FLOW MONITORING EQUIPMENT: It has been determined that data collected by the city's flow meters is not accurate and the flow meters cannot be repaired. Council discussed quotes from Iowa Pump Works to purchase new SmartCover flow meters. Council would like a demo of the flow meters and references from other cities that use this type of flow meter. A decision on purchase of new flow meters was postponed to the July meeting.

NORTHRIDGE ESTATES LOT #19 PROJECT APPROVAL: Motion made by J. Van Wyk, Second made by Foster, to allow Sully Betterment Committee to proceed with steps to prepare a final detailed proposal for Council consideration for a housing project to construct three single family homes or three townhomes on Northridge Estates Lot #19. Roll Call Vote: 5-0 Motion carried

ORDINANCE AMENDMENT FOR RECREATIONAL VEHICLE PARKING: Motion made by Ver Ploeg, Second made by W. Van Wyk, to pass first reading of an ordinance to limit recreational vehicle parking on public and private property. Roll Call Vote: 5-0 Motion carried

CONSIDER AIRPORT INSURANCE POLICY: Motion made by W. Van Wyk, Second made by Foster, to approve quote of \$933 per year submitted by Tulip City Agency for airport insurance. Roll Call Vote: 5-0 Motion carried

CONSIDER FLOORING REPLACEMENT FOR COUNCIL CHAMBERS, CITY OFFICE AND LIBRARY: Motion made by J. Van Wyk, Second made by W. Van Wyk, to replace carpet in council chambers, city office and library with decorative concrete flooring overlay from Advanced Concrete Concepts at a cost of \$6.50 per square foot. Roll Call Vote: 5-0 Motion carried

Building and Grounds Committee to present a proposed plan of action for the flooring replacement project at the July meeting.

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TREE REMOVAL – DNR TREE INVENTORY: Motion made by Ver Ploeg, Second made by J. Van Wyk, to approve removal of two ash trees from Central Park as recommended by Iowa DNR District Forester. Roll Call Vote: 5-0 Motion carried

Public Works Director to contact Dale Van Maanen at Vermeer to request removal of the two ash trees from Central Park.

DISCUSSION OF ITEMS ON ACTION SHEET: Council Members reviewed and discussed items on council action list.

REPORTS/COMMENTS:

1. PWD found infiltration to a manhole on N 2nd Court
2. Field tile plugged under the street on N 2nd Court
3. Infiltration to manhole at dead end of 2nd Street behind 108 5th Avenue
4. Jasper County not contributing to cost of Thermoplastic crosswalks to be installed by Lynnville-Sully Schools
5. Suggested to hire PWD's son for a few projects and to contact a temp agency for part-time public works labor; will be considered at July meeting
6. Suggested that ditch cleaning be contracted out rather than using city personnel

Council meeting was adjourned at 10:40 p.m.