

MINUTES OF THE SULLY CITY COUNCIL

SULLY, IOWA

MARCH 9, 2020

The Sully City Council met in regular session at 7:00 p.m., on March 9, 2020, in the Council Chambers with Mayor Gordon Yarrington presiding. The following Council Members were present: Jeff Burkett, Josh Foster, Jon Van Wyk, and Teryl Ver Ploeg. Council Member Wes Van Wyk was absent.

CONSENT AGENDA: Motion made by Burkett, Second made by Ver Ploeg, to approve the consent agenda consisting of minutes for February 10, 2020; payment of claims list; monthly treasurer's report; equipment fund summary; revolving loan fund summary and WCN000115 license renewal for Van Wijk Winery. Roll Call Vote: 4-0 Motion carried

BOB NIKKEL – DISCUSS ALLEY: Bob Nikkel (501 9th Avenue) proposed the city vacate the alley behind his property or at least the north end as the alley is not rocked and has some hazards/obstacles which make it difficult for traffic. However, there are utilities located in the alley and there are property owners that want to use the alley; therefore, according to city code the alley cannot be vacated.

CRAIG MAASDAM – REQUEST TO BLOCK PORTION OF SIDEWALK: Motion made by Ver Ploeg, Second made by Burkett, to grant permission to the property owner to block a portion of the sidewalk at 620 4th Street with a temporary safety wall while the front of the building is remodeled. Roll Call Vote: 4-0 Motion carried

PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2021: As published, a public hearing was held to consider the proposed budget for Fiscal Year 2021. No objections were filed or voiced; and Mayor Yarrington declared the hearing closed.

RESOLUTION TO APPROVE THE BUDGET FOR FISCAL YEAR 2021: Motion made by Foster, Second made by Burkett, to adopt Resolution 2020-11 to approve the budget for Fiscal Year 2021 and make filings required by state law. Roll Call Vote: 4-0 Motion carried

RESOLUTION TO SET WAGES FOR FISCAL YEAR 2021: Motion made by Ver Ploeg, Second made by Burkett, to adopt Resolution 2020-12 to set wages for city employees for Fiscal Year 2021. Roll Call Vote: 4-0 Motion carried

RESOLUTION TO APPROVE NOTICE OF ACCEPTABILITY AND RELEASE OF CLAIMS AND AUTHORIZATION OF FINAL PAYMENT FOR WASTEWATER SYSTEM IMPROVEMENTS – DIVISION 1: Motion made by Ver Ploeg, Second made by Foster, to adopt Resolution 2020-13 to approve notice of acceptability and release of claims and authorization of final payment of \$34,824.18 to C.L. Carroll Company for Wastewater System Improvements – Division 1. Roll Call Vote: 4-0 Motion carried

RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE SANITARY SEWER IMPROVEMENTS PROJECT: Motion made by Ver Ploeg, Second made by J. Van Wyk, to adopt Resolution 2020-14 approving contracts and performance and/or payment bonds for the Sanitary Sewer System Improvement Project (Divisions 1 & 2). Roll Call Vote: 4-0 Motion carried

RESOLUTION TO APPROVE MUELLER SYSTEMS AGREEMENT: Motion made by Burkett, Second made by Foster, to adopt Resolution 2020-15 authorizing and approving an agreement with Mueller Systems for software upgrade. Roll Call Vote: 4-0 Motion carried

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ORDINANCE AMENDMENT PERTAINING TO WATER RATES: Motion made by Ver Ploeg, Second made by Burkett, to approve the second reading of an ordinance to increase water usage fee to \$7.19 per 1,000 gallons with a 2% annual increase. Roll Call Vote: 4-0 Motion carried

Motion made by Burkett, Second made by Foster, to suspend statutory requirement for a third reading and adopt Ordinance 1123 pertaining to water rates to increase water usage fee to \$7.19 per 1,000 gallons effective April 1, 2020 with a 2% annual increase. Roll Call Vote: 4-0 Motion carried

DETERMINATION OF A DELINQUENT UTILITY PAYMENT: Consensus of the Council was going forward for online credit card/ACH payments made through PSN (Payment Services Network) the transaction date will be used and for cash or check payments received through U.S. mail; city drop box or in person the date the payment was received at the city office and not the postmark date will be used to determine whether or not a utility payment is delinquent.

HOMETOWN PRIDE COMMITTEE – REQUEST FOR PRINTING OF BILL INSERT: Motion made by Ver Ploeg, Second made by Foster, to approve request from Hometown Pride Committee to have city make copies of letter requesting donations for Ballpark Improvement Project on colored paper donated by Hometown Press; letter to be included with city water bills to be mailed out at the end of March. Roll Call Vote: 4-0 Motion carried

CITY WEBSITE RE-DESIGN AND DEVELOPMENT: Motion made by Ver Ploeg, Second made by Burkett, to approve establishment of a City Website Project Team to evaluate and identify issues with current website and develop proposed conceptual requirements/functionality list for council review and approval. Roll Call Vote: 4-0 Motion carried

APPROVE INVOICE FOR INSURANCE POLICY RENEWAL AND ADDING CYBER LIABILITY: Motion made by Ver Ploeg, Second made by Foster, to approve \$26,988 invoice for renewal of the city's insurance policy with the addition of cyber liability coverage. Roll Call Vote: 4-0 Motion carried

QUOTES FOR PAINTING LINES AROUND THE SQUARE: Motion made by J. Van Wyk, Second made by Foster, to approve quote submitted by Encore Striping & Sweeping for line striping and DOT specification crosswalks with the addition of basketball court striping option and stop bars around city center option for \$3,267 total cost. Roll Call Vote: 4-0 Motion carried

WWTP RETURN PUMP AND VALVE WORK: The wastewater treatment plant return pump and valve replacement project encountered some unexpected issues and will be a bigger project than originally planned; will have a change order for review next month.

REVIEW FIRE DEPARTMENT 28E AGREEMENT: Representatives from the city and the fire board will meet in the next few months to review the current 28E agreement and recommend any appropriate revisions for council approval.

DISCUSSION OF ITEMS ON ACTION SHEET: Council Members reviewed and discussed items on council action list.

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REPORTS/COMMENTS:

1. Council will review zoning regulations for construction of house/shop (“shouse”) structures
2. Street Committee working on getting thermal plastic crosswalk quotes
3. Central Park basketball court lights are on 24/7; look at possible options to reduce electric use
4. City-wide spring cleanup day scheduled for April 21
5. Kid’s Express program scheduled for July 27 – July 30

Council meeting was adjourned at 8:50 p.m.